



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

March 27, 2024

PROPOSAL NO.: 54-MKB 02-12115359
COUNTY: Craven
DESCRIPTION: Professional Lawn and Grounds Maintenance of Rest Area
SUBJECT: Award of Contract

Mr. Richard Carlson
Richard J. Carlson, LLC
2583 Summerlins Crossroads Road
Mount Olive, N.C. 28365

Dear Mr. Carlson:

Upon review of bid proposals submitted for the above referenced rest area, we find your bid in the amount of \$48,600.00 was the lowest responsible bid. The Department has accepted this bid and has awarded the contract to Richard J. Carlson, LLC.

By signature below, you agree to acceptance and a Performance Guarantee with a first year Retainage Fee of five percent (5%), as specified in the contract.

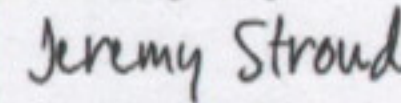
We are requesting that you furnish the required certificate of insurance on the standard ACORD form as soon as possible. The insurance shall be in the amount of 5 million dollars (\$5,000,000) and the State of North Carolina shall be named as an additional insured on the policy. Please refer to Pages 7 & 8 in the contract.

The start date for this contract is May 1, 2024. We will conduct a pre-work site review prior to that time. You should bring all required documentation listed in the contract on Page 12 or send it prior to the review. Your company will be held to the terms of the contract through April 30, 2025.

If you need further information, please contact Mr. Vann Sparrow at 252-439-2939.

Sincerely,

DocuSigned by:



Jeremy Stroud, P.E.
Division 2 Engineer

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 2 OFFICE
2815 ROUSE ROAD EXTENSION
KINSTON, NC 28504

Telephone: (252) 775-6100
Fax: (252) 208-7862
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
2815 ROUSE ROAD EXTENSION
KINSTON, NC 28504

Performance Guarantee with a first year Retainage Fee of five percent (5%)


Signature of Company President

3-27-24
Date

cc: Ms. Mary Beth Houston, PE
Mr. David Harris, PE
Ms. Carrie Hoyle
Mr. Vann Sparrow